

SALTFLEETBY PARISH COUNCIL

Web Site: parishes.lincolnshire.gov.uk/saltfleetbyGroup

Councillors,

You are summoned to the Parish Council meeting of Saltfleetby Parish Council which will be held on February 7 2017 at the Marshlands Community Centre at 7.00pm

The meeting will commence with a maximum of 30 minutes Open Forum for members of the public to raise any issues. Parishioners are then requested not to interrupt during the business of the meeting. The meeting will be attended by Masons Chartered Surveyors and Mr Guy Williams from the village.

Signed: *Teresa Forman*

Teresa Forman (Clerk)
24 January 2016

AGENDA

STATUTORY PROCEDURES:

1. **APOLOGIES** and approval for absence
2. **NOTES** of the Parish Council Meeting held on Tuesday 10 January 2016 to be approved as minutes & any points to be noted.
3. **DECLARATIONS OF INTEREST** – To receive any declarations from Councillors; Council to consider any written requests for Dispensations & resolve whether to grant acceptance.

INFORMATION

4. **DISTRICT COUNCILLOR REPORT** – Cllr McNally to report
5. **COUNTY COUNCILLORS REPORT** – Cllr McNally to report

ITEMS FOR DECISION

6. **COUNCILLOR VACANCIES** - Council to consider any requests for co-option into the vacancies.
7. **ENERGIEKONTOR-GAYTON FUND** – Acknowledge any funding applications received. Confirm the date for first Panel Meeting and consider the following ongoing management issues.
 - a) Confirmation that outcome of funding applications will be publicised immediately following the relevant Meeting.
 - b) That the closing dates for applications over £250 are at the end of the month preceding the designated Panel Meeting.
 - c) Set the dates for Panel Meetings to follow closely with twice yearly payment dates from EK.

- d) Setting of the Panel Meeting dates with a view to ensuring that sufficient numbers of Councillors will be available to attend.
- e) Council to consider to have the audit of the EK annual accounts carried out by a qualified accountant and to share the cost with the other 3 recipients of the EK Community Fund.

8. FINANCIAL MATTERS –

- a. Payment of Clerks salary to be resolved and brought up to date.
- b. Councillors Monthly Budget Report
- c. Council to assess the suitability and functionality of its bank accounts and update signatories
- d. Council to update Lloyds Wind Farm Account and add 1 further signature.
- e. Council to debate approval for Clerk to receive support from an external body re financial matters for year end.
- f. Council to consider approval to remove out of date signatories on each account and set a target date for completion.
- g. Council to consider approval for Councillor Harrison and Clerk to clarify HMRC requirements re VAT on grant applications with LALC or other relevant agencies

9. **PLANNING APPLICATIONS** – Council to consider any applications received.
N/145/02338/02339 Kings Church in the Marshes – amendments received and circulated.
All Cllrs have received information on the above Planning Applications.

ITEMS FOR DISCUSSION

10. **LINCOLNSHIRE ROAD SAFETY PARTNERSHIP** – refund status.

11. **VILLAGE MAGAZINE** – Council to consider content and support.

12. **REPORTS FROM OUTSIDE BODIES** – To receive any reports

13. CORRESPONDENCE –

- a. Highways letter received and circulated reference Grass Cutting.
- b. Northern Power Grid re BT Box disconnection.

14. **COUNCILLORS REPORTS** – To receive any reports.

- a. Cllr R Smith to report on village Footpaths

15. PARISH CLERKS REPORT

- a. Approval clerk training LALC March Dunholme what it covers.
- b. Website Training to be re-arranged
- c. New Cllr Training in March
- d. Election Notices

16. **ITEMS FOR THE NEXT AGENDA** – To receive any items for the next agenda

Next Parish Council meeting is on Tuesday 7 March 2017