



**Saltfleetby Parish Council –
EK Wind Farm Fund**

GROUP APPLICATION FORM FOR GRANTS OVER £301

Question 1. Contact Details

Name of Group or Organisation	
Main Contact for this Application	
Position Held	
Contact Address	
Daytime Telephone Number	
Evening Telephone Number	
Mobile Telephone Number	
e-mail Address	

Question 2. About your Group/Organisation

Type of Organisation Attach a copy of your set of rules or constitution	
Affiliations to other bodies	
Registrations Charity numbers VAT number etc where applicable	
Date Formed	
List of Committee Members and their responsibilities. Indicate approved signatories.	

What does your organisation do?

[illegible]

Policies

Confirm if your organisation complies with the following. Copies of relevant policies should be included with the application.

Policy	Yes	No	Comments
Public Liability			
DBS Certificate			
Health and Hygiene Certificate			

Question 3. Project Information

Title and Description of the Project

Include details of the purpose of the proposed project including environmental impact and viability

Title of the Project	
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a) Description of the project

Give a detailed description of the project

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b) Details of the grant/funding required for the project

When will the project start?	
When will the project be completed?	
What is the total cost of the project? Please supply quotes/estimates/evidence e.g. prints off websites/quotes from suppliers	
How much are you applying for?	

c) How does this project benefit the community of Saltfleetby?

Explain here how the project meets the fund objectives – charitable, educational, community, energy efficiency, environmental or general community amenities. Please refer to the EK Project Funding Agreement document dated 14th March 2011 for more details.

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e) Project Costs. How much do you need and what will you spend it on?

List all costs including items that will be purchased from your own funds and donations .
Add extra lines or attach a separate sheet detailing costs to the form. (Remember that you need two quotations for all items of expenditure over £50)

Item	Amount
Total	

f) Other sources of funding received towards this project.

Please tell us about any money you have raised so far and about any other grants that you may have applied for.

Funding provider	Item	Amount	Date applied/approved

Total of funds already raised/obtained	
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Total Project Cost	
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Total Amount of this Application	
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(Total project costs – funds already raised)

g) Project Outcomes

How will you measure if the project has been successful?

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h) How will the project continue beyond the grant?

Explain here how you will find on-going running costs for after the money has been spent

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Finally, if there is anything else you would like to tell us about your application please use the box below and/or the reverse of this page.

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Signature and Declaration of main contact for organisation/group.

I confirm that to the best of my knowledge and belief, all the information is true and correct.

I understand that you may ask for additional information at any stage of the application process and that all necessary permission for the project has been obtained.

I undertake to ensure that any grant awarded will be used for the sole purpose of the project stated and that if the project does not proceed as specified, all monies received from this fund will be repaid in full.

At the end of the project, I undertake to provide to the Fund Administrator all receipts and relevant financial reports and to report in full at the Annual Parish Meeting.

I confirm that to the best of my knowledge and belief, all information is true and correct. I undertake to ensure that any grant awarded will be used for the sole purpose of the project stated and that if the project does not proceed as specified, all monies received from this fund will be repaid in full.

As an applicant, I consent to my details being stored securely by the Parish Council to enable the effective management of the EK Wind Farm Community Fund. The data will not be shared outside of the Parish Council.

Yes or No (please delete as appropriate)

General Data Protection Regulations (GDPR 2018)

Name (Block Capitals)		Position in Organisation	
Signed		Date	

IT IS RECOMMENDED THAT YOU KEEP COPIES OF EVERYTHING YOU SEND

Please note the Award Panels decision is final.

Please send the completed application form along with any supporting material to:

Email: clerk@saltfleetbyparishcouncil.gov.uk

Or Contact the Fund Administrator

The Fund Administrator details will be published on the SPC Website

<https://saltfleetby.parish.lincolnshire.gov.uk>