



To all Parish Councillors:-

You are summoned to the Annual Meeting of Saltfleetby Parish Council to be held on **Tuesday 5th May 2026 at 7pm** at St Peter's Church.

The meeting will commence with a maximum of **10 minutes Open Forum** for residents to raise any issues, after which Parishioners are then requested not to interrupt during the business of the meeting.

Signed:

P Murray (Parish Clerk)

28th April 2026

AGENDA

Statutory Procedures:

1. **CHAIR OF THE COUNCIL** – Councillors to propose, second and vote to elect Chair. Chair to sign the Declaration of Acceptance of Office.
2. **VICE CHAIR OF THE COUNCIL** – Councillors to propose, second and vote to elect Vice-Chair. Vice Chair to Sign the Declaration of Acceptance of office.
3. **APOLOGIES FOR ABSENCE.**
4. **DECLARATIONS OF INTEREST** - To receive any declarations from Councillors. Council to consider any written requests for dispensations & resolve whether to grant acceptance.
5. **DISCLOSABLE PECUNIARY INTERESTS** – forms to be completed if there are any amendments to be made by Councillors.
6. **PERSONNEL COMMITTEE WITH RESPONSIBILITY FOR THE CLERK** – To elect three Councillors; Councillors to be proposed, seconded and voted for.
7. **SALTFLEETBY PARISH COUNCIL MEETINGS** – dates and times of meetings for 2026/27 to be discussed and diarised.

For Information:

8. **DISTRICT/COUNTY COUNCILLOR REPORT** – Cllrs B Robinson, McNally and/or Rickett to report

Items for Discussion/ratification

9. **Minutes for approval** – 3rd March 2026
10. **Annual Governance and Accountability Return (AGAR)**
Sign off year end accounts by Chair
11. **Finance report**
 - i) Full year end accounts
 - ii) Insurance renewal
 - iii) 1st Aid for APM

12. Rural Crime

Cllrs Saul & MacDonald to update

13. Automatic Number Plate Recognition

Discuss and agree funding up to £7k

14. Policies for Approval:-

- **Record Retention Policy**
For approval from the Policy Subcommittee

- **Data Breach Policy**
For approval from the Policy Subcommittee

- **Freedom of Information Policy**
For approval from the Policy Subcommittee

15. Planning Applications

16. Issues for next meeting

Next Parish Council Meeting will take place on Tuesday 7th July 2026