



To all Parish Councillors

You are summoned to the Annual Parish Council Meeting (AGM) of Saltfleetby Parish Council to be held on **Tuesday 7th May 2024 at 7pm** at St Peter's Church.

Signed: 

P Murray (Parish Clerk)
30th April 2024

AGENDA

Statutory Procedures:

1. **CHAIR OF THE COUNCIL** – Councillors to propose, second and vote to elect Chair. Chair to sign the Declaration of Acceptance of Office.
2. **VICE-CHAIR OF THE COUNCIL** – Councillors to propose, second and vote to elect Vice-Chair. Vice Chair to Sign the Declaration of Acceptance of office.
3. **APOLOGIES FOR ABSENCE.**
4. **DECLARATIONS OF INTEREST** - To receive any declarations from Councillors. Council to consider any written requests for dispensations & resolve whether to grant acceptance.
5. **DISCLOSABLE PECUNIARY INTERESTS** – forms to be completed if there are any amendments to be made by Councillors.
6. **PERSONNEL COMMITTEE WITH RESPONSIBILITY FOR THE CLERK** – To elect three Councillors; Councillors to be proposed, seconded and voted for.
7. **SALTFLEETBY PARISH COUNCIL MEETINGS** – dates and times of meetings for 2024/25 to be discussed and diarised.

Items for discussion/ratification

8. **MINUTES FROM FOR APPROVAL** – January, March and April 2024.
9. **BURIAL GROUNDS** – Cllr Hatton.
10. **AWARD FOR NEWSLETTER WORK.**
11. **MEETING VENUE** – November meeting agreed to use St Peters Church and this was to be reviewed in 6 months time.
12. **PLAY PARK AND ANNUAL SUMMER FETE PROPOSALS** – Cllr K Marshall.
13. **TRAINING.**
14. **FINANCE AND CLERKS REPORT**
Amounts to be paid/authorised:-
 - Clerks salary for the quarter February to April 2024 (inc HMRC amount)
 - Matrix grass cutting 2 invoices @£100
 - Defibrillators £3,138.38 (vat exc)
 - Council insurance quote - £672.04 (was £554 23/24)
 - Printing - £331 & £60

15. PLANNING APPLICATIONS

1. Planning Application N/145/00533/24:-
Erection of 1 holiday chalet, Field View Fishery, Church Lane, Saltfleetby.
2. Possible enforcement action – application 145/00205/24/N.

16. WINDFARM APPLICATIONS

-Dishwasher for the Church.

17. UPDATE OF ACTIONS TABLE:

Actions from minutes May 2023-May 2024				
Action 8		Try to arrange to have more dog waste bins in village	Cllr Stone	on-going
Action 29		Produce and deliver letter re help with newsletter	Cllrs Stone/Lusby	ongoing
Action 30		Storage of archived material	Cllrs Stone/Lusby	ongoing
Action 36		PCC survey for residents to share their comments - to be investigated	Cllr Stone	
Action 45		Prepare requests for quotations for venues to hold PC meetings	Cllr Stone	
Action 50		Angel bridge option to produce a crossing point - obtain costs & report back to next meeting	Cllr Stone	
Action 51		To enquire with the bank into getting the Clerk a debit/credit card	Cllr Hatton	on-going
Action 52		Complete paperwork for Community Asset pending property review	Clerk	on-going
Action 57		To go back the possible 4 years on the Wind Farm account re VAT	Clerk	on-going
Action 62		Check Cllr Harrisons document on the churchyard with the diocese	Clerk	

18. AGENDA ITEMS FOR NEXT MEETING.

Next Full Parish Council Meeting will take place on Tuesday 4th June 2024.