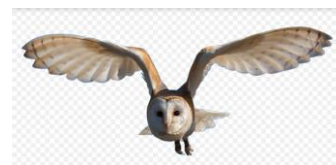


# ***Saltfleetby Parish Council***

Web Site: <https://saltfleetby.parish.lincolnshire.gov.uk/>



## **To All Parish Councillors**

You are summoned to the Parish Council meeting of Saltfleetby Parish Council to be held **on Tuesday 5<sup>th</sup> March 2024 at 7pm**, at St Peter's Church

The meeting will commence with a maximum of **10 minutes Open Forum** for residents to raise any issues, after which Parishioners are then requested not to interrupt during the business of the meeting.

Signed:

Pauline Murray Saltfleetby Parish Clerk

## **AGENDA**

### **Statutory Procedures:**

**1. DECLARATION OF INTEREST & REQUESTS FOR DISPENSATIONS** – To receive any declaration from Councillors; Council to consider any written requests for dispensations and resolve whether to grant acceptance.

**2. NOTES** of the Parish Council Meeting held on **9<sup>th</sup> January 2024** to be approved as minutes and any points to be noted.

### **3. CONDUCT OF COUNCILLORS AT MEETINGS**

At the January meeting there was an incident of foul language. Please be aware that this is not acceptable at a Parish Council meeting and should it arise again the person responsible will be requested to leave the meeting.

### **For Information**

**4. DISTRICT/COUNTY COUNCILLOR REPORT** – Cllr McNally/Cllr Rickett to report if available.

### **Items for Discussion/Ratification:**

#### **5. NEW PERMISSIVE FOOTPATH**

Update from Cllr Stones.

#### **6. COUNCILLOR VACANCIES**

Update

#### **7. DEFIBRILLATORS**

The Clerk has researched 3 different suppliers for the equipment (2 new defibrillators and 3 outside temperature controlled cabinets) we require and the results are as below:-

Company							
1)	3 fully automatic defibrillators @ £740 = £2,220						
	2 cabinets @ £459.19 = £918.38						
	<b>TOTAL £3,138.38 (vat exc)</b>						
2)	3 fully automatic defibrillators @ £999.95 = £2,999.85						
	2 cabinets @ £470 = £940						
	<b>TOTAL £3,939.85 (vat exc)</b>						
3)	3 fully automatic defibrillators @ £775 = £2,325						
	2 cabinets @ £555 = £1,110						
	<b>TOTAL £3,435 (vat exc)</b>						

## 8. ST CLEMENTS CHURCHYARD

Unfortunately Cllr Hatton tendered his resignation with immediate effect on 15<sup>th</sup> February 2024. However he had been doing some work on this matter and his information is below:-

### St Clements Churchyard Saltfleetby

St Clements Churchyard is located at two sites. Part of the Churchyard is located at the site of the original church and part is located around the later church.

There does not appear to be any statements referring to the two sites as different churchyards.

A Churchyard can only be closed by obtaining an Order in Council. The council in this case is normally presided over by the monarch.

The application may be for a full or partial churchyard closure, but this must be specified along with a map detailing the position and area of the churchyard to be closed.

On the 8<sup>th</sup> October 2003 an Order in Council was declared, which determined that “burials shall be discontinued at St. Clement’s Church, Saltfleetby, Louth, Lincolnshire,” with certain exceptions.

The application for this closure has been lost.

The Ministry of Justice have been given a map showing the two sites and suggest that the order covers both sites.

The Saltfleetby Parish Council has the following options:-

a. Accept the suggestion that the original application covered both sites and take on the maintenance of both sites as a statutory duty.

b. Reject the suggestion that the original application covered both sites and take on the newer site as a statutory duty.

Note 1 – If option b is accepted St Peter’s JPCC will apply for a closure and the SPC will ultimately be required to take on maintenance as a statutory duty.

Note 2 - Closing a churchyard does not stop further burials taking place.

## 9. BRIDGE AT THE ANGEL

Cllr Stones to update the meeting on costs.

## 10. BANKING

Council account and awaits the one for the Windfarm account.

## 11. COMMUNITY ASSET APPLICATION

The Clerk has started to complete the application for the old Snooker Hall/Methodist Chapel to become a community asset. Cllr Lusby will update.

## 12. PURCHASE OF DOG BINS

Update from Cllr Stone.

## 13. PLANNING APPLICATIONS

None

## 14. CORRESPONDENCE

The Clerk received several complaints about the foul language at the last meeting – these complaints have been forwarded to the Monitoring Officer at East Lindsey District Council.

The Clerk also received replies back from the Office of Victoria Atkins MP and Ofgem about the power outages that the village suffers. These replies have been circulated around the Councillors and Mr Facer (who originated the enquiry).

## 15. FINANCIAL MATTERS

Accounts paid/authorised:-

### Saltfleetby Parish Council

Clerks salary (3 mths – Nov to Jan) £964.75 (inc mileage and £50 donation made to British Legion)

HMRC re salary £389.20

### Windfarm Account

Rotaset print works re newsletter £271

Monthly Councillors report as at 29<sup>th</sup> February 2024 for approval

Bank Reconciliation and Receipts & Payments 29<sup>th</sup> February 2024 for approval

## 16. CLERK'S REPORT

The vat claim for 4 years back on Saltfleetby Parish Council account and the Windfarm Account has been going well – I am just needing to locate 6 invoices and then it can be submitted. The amount to reclaim is £3,670 although I need allow us to reclaim the vat but we'll see. By the time of the meeting I will have undergone website training on JADU – this is a remote full days training on 1<sup>st</sup> March and after this I should be able to update the website so that will be good.

## 17. UPDATE ON PREVIOUS ACTIONS

Actions from minutes May to January 2023-24								
		Description of Action					Person	Status
Action 8		Try to arrange to have more dog waste bins in village					Cllr Stone	on-going
Action 29		Produce and deliver letter re help with newsletter					Cllrs Stone/Lusby	ongoing
Action 30		Storage of archived material					Cllrs Stone/Lusby	ongoing
Action 36		PCC survey for residents to share their comments - to be investigated					Cllr Stone	
Action 44		Church needs to DDA compliant & fireproof - list of deficiencies needed					Cllr Clark	
Action 45		Prepare requests for quotations for venues to hold PC meetings					Cllr Hatton	
Action 46		Ask customers not to park on footpath opposite Marshlands					Cllr Clark	
Action 50		Angel bridge option to produce a crossing point - obtain costs & report back to next meeting					Cllr Stone	
Action 51		To enquire with the bank into getting the Clerk a debit/credit card					Cllr Hatton	on-going
Action 52		Complete paperwork for Community Asset pending property review					Clerk	on-going
Action 57		To go back the possible 4 years on the Wind Farm account re VAT					Clerk	on-going
Action 58		Acquire a lockable storage cabinet for keeping Parish Council documents at Church					unknown	

**Action 47.** Upon enquiring about the amount of training councillors should have – the lady at LALC commented that it depends on the experience of the councillor. New councillors should attend the training specifically for new councillors whilst experienced councillors would be fine to attend refresher training every 2 or 3 years.

**18. ITEMS FOR THE NEXT AGENDA** – Council to add any additional specific items to be discussed at the next meeting:

**Next Parish Council meeting will take place on Tuesday 7<sup>th</sup> May 2024**

#### **19. WINDFARM APPLICATIONS**

Saltfleetby Community Association have applied for £240 to enable them to run a monthly coffee morning for 6 months.

**END OF MEETING**