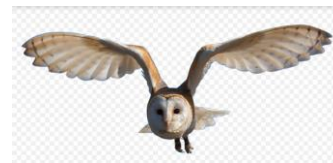




# Saltfleetby Parish Council

Web Site: [parishes.lincolnshire.gov.uk/SaltfleetbyGroup](http://parishes.lincolnshire.gov.uk/SaltfleetbyGroup)



## Councillors

You are summoned to the Parish Council meeting of Saltfleetby Parish Council which will be held on Tuesday 1<sup>st</sup> May 2018 at the Marshlands Community Centre immediately following the Annual Council Meeting which commences at 7.00pm

The meeting will commence with a maximum of 10 minutes Open Forum for residents to raise any issues, after which Parishioners are then requested not to interrupt during the business of the meeting.

Signed: 

C Owen (Parish Clerk)  
22<sup>nd</sup> April 2018

## AGENDA

### Statutory Procedures:

1. **APOLOGIES** and approval for absence
2. **NOTES** of the Parish Council Meeting held on 6<sup>th</sup> March 2018 to be approved as minutes & any points to be noted. Notes of Parish Council Meeting held on 3<sup>rd</sup> April 2018 to be approved as minutes and any points noted
3. **DECLARATIONS OF INTEREST** – To receive any declarations from Councillors; Council to consider any written requests for dispensations & resolve whether to grant acceptance

### For Information:

4. **DISTRICT/COUNTY COUNCILLOR REPORT** – Cllr McNally to report

### Items for Discussion/Ratification:

5. **COUNCILLOR VACANCIES** - Council to consider any requests for co-option into the four vacancies available
6. **PLANNING APPLICATION** - Application reference N/145/00677/18, Nueholme, Main Road, Saltfleetby, Louth, LN11 7TP - Erection of a barn to house cattle
7. **GDPR** – Council to discuss the new GDPR regulations and consider the associated new draft policies; Data Protection Policy; Data Breach Policy; Records Retention Policy. Subject Access Request, Security Compliance Checklist and Data Map to be for discussion as items on June agenda
8. **EK WIND FARM FUND** – Review of the revised/simplified application forms
9. **EK WIND FARM FUND** – applications to be considered for £250 and under. Proposal to go into closed session after this meeting has been concluded

10. **FINANCIAL MATTERS –**
  - a. Accounts to be paid/authorised:
    - Clerk's salary and expenses for April 2018 including HMRC payment
    - LALC invoice for training courses – Clerks Finance Course on 7<sup>th</sup> March 2018 inv 8177 for £10; Clerks VAT/HMRC course on 21<sup>st</sup> March 2018 inv 8201 for £10; New Clerks Course for non-attendance on 14<sup>th</sup> March 2018 for £8
    - Electrical works to connect the defibrillator at Prussian Queen – cheque re-written as cheque payable was incorrect (made out to LES and should be D Parrinder) for £165
    - Louth Town Football Club inv 20180403 for hire of the Marshlands Community Centre for 12 meetings 2017/18 for £50
    - Willson's Glass Framing Timber Ltd for wood for shelving in Marshlands Community Centre for storage for £54
  - b. Monthly Councillors Report for April 2018
  - c. Bank Reconciliation and Receipts and Payments to 31<sup>st</sup> March 2018 for approval
  - d. Appoint internal auditor for accounts 2017/18
  - e. Registering for Internet banking – Lloyds Bank – update
  - f. Age UK Lindsey – Council to consider a donation to this organisation
11. **EK FINANCIAL MATTERS –**
  - a. Accounts to be paid/authorised:
    - Administrators salary for April 2018, including HMRC payment
  - b. Bank Reconciliation and Receipts and Payments to 1<sup>st</sup> April 2018 for approval
12. **BT TELEPHONE BOX – update on removal**
13. **ST CLEMENTS – update on grass cutting contract, lychgate work (3 quotes for maintenance work)**
14. **MINUTE REPORTING – Discussion on the length of the minutes of the Parish Council meetings as per advice from LALC**
15. **WASTE STRATEGY CONSULTATION – Discussion on Lincolnshire Waste Strategy Consultation Document**
16. **REPORTS FROM OUTSIDE BODIES – Council to receive any reports**
17. **CORRESPONDENCE – any correspondence received by the Clerk**
18. **COUNCILLORS REPORTS –**
  - Cllr Dover - Update on legal advice/quotes for the use of Marshlands Community Centre
    - Any further information on query with EMAS/Lives on the defibrillators
    - Update on speed guns
  - Cllr Clark – update on progress with village signs in preparation for APM
  - Cllr Robin Smith – update on meeting with residents and Jonathan Stockdale on footpaths
19. **PARISH CLERKS REPORT**
20. **ITEMS FOR THE NEXT AGENDA**

**Next Parish Council meeting is scheduled to take place on Tuesday 5th June 2018**