



# Saltfleetby Parish Council

Web Site: [parishes.lincolnshire.gov.uk/SaltfleetbyGroup](http://parishes.lincolnshire.gov.uk/SaltfleetbyGroup)



## Councillors

You are summoned to the Parish Council meeting of Saltfleetby Parish Council which will be held on Tuesday 6<sup>th</sup> March 2018 at the Marshlands Community Centre at 7.00pm

The meeting will commence with a maximum of 10 minutes Open Forum for residents to raise any issues, after which Parishioners are then requested not to interrupt during the business of the meeting.

Signed: 

C Owen (Parish Clerk)  
27<sup>th</sup> February 2018

## AGENDA

### Statutory Procedures:

1. **APOLOGIES** and approval for absence
2. **NOTES** of the Parish Council Meeting held on 6<sup>th</sup> February 2017 to be approved as minutes & any points to be noted
3. **DECLARATIONS OF INTEREST** – To receive any declarations from Councillors; Council to consider any written requests for dispensations & resolve whether to grant acceptance

### For Information:

4. **DISTRICT COUNCILLOR REPORT** – Cllr McNally to report
5. **COUNTY COUNCILLORS REPORT** – Cllr McNally to report

### Items for Discussion/Ratification:

6. **COUNCILLOR VACANCIES** - Council to consider any requests for co-option into the four vacancies available
7. **BUDGET 2018/2019** – to discuss amendments to budget for next financial year 2018/19 (amendments include specific ring fencing of reserves)
8. **EK WIND FARM COMMUNITY FUND** – Report from working party on the simplified application process
9. **POLICIES** – Code of Conduct
10. **FINANCIAL MATTERS** –
  - a. Accounts to be paid/authorised:
    - Clerk's salary and expenses for February 2018 including HMRC payment
    - LALC's Annual Subscription including NALC Membership £192.68 for 2018/2019
    - LALC Annual Training Scheme - £10 (Outstanding payment due for 2018/19, as

invoice was for £70 not £60 which was paid in February)  
- P.P. Garden Maintenance invoice PPGM20171432 for £40 for Hedge Cut on 15/02/2018 at St Clements Church

- b. Monthly Councillors Report to February 2018
- c. Bank Reconciliation and Income & Expenditure to 31<sup>st</sup> January 2018 for approval
- d. Registering for Internet banking
- e. The Nottingham Building Society – change of signatories (removing and adding Councillors) and change of address for the trustee of the account

11. **EK FINANCIAL MATTERS –**

- a. Accounts to be paid/authorised:
  - Administrators salary for February 2018, including HMRC payment
- b. Bank Reconciliation and Income & Expenditure to 1<sup>st</sup> February 2018 for approval

12. **PLANNING –** N/145/02094/17 The Prussian Queen, Main Road, Saltfleetby, LOUTH, LN11 7TP; Amendment to the application and now reads; Erection of 2no. holiday lets on site of the existing outbuilding which is to be demolished, change of use of land for the siting of 7no static caravans and for camping/siting of touring caravans and extension to the existing public house to provide a ground floor conservatory and entrance with first floor extension to the existing managers accommodation to provide a bedroom, bathroom, kitchen/diner and 2 balconies.

13. **HIGHWAYS –** any updates received from LCC portal. Discussion on potential village 'protest' in March/April

14. **FOOTPATHS –** discussion on documents supplied by Village Working Party (Old Village Hall Fund)

15. **MAINTENANCE OF BENCHES –** update from Cllr Stapleton

16. **VILLAGE SIGNS –** to discuss prices of potential options for new signs

17. **BT TELEPHONE BOX –** update on removal, quotes for hiring of machinery

18. **ST CLEMENTS –** to discuss grass cutting and lychgate

19. **REPORTS FROM OUTSIDE BODIES –** Council to receive any reports

20. **CORRESPONDENCE –** any correspondence received by the Clerk

21. **COUNCILLORS REPORTS –**

- Cllr Clark/Robin Smith - Update on defibrillator at Prussian Queen being re-sited

22. **PARISH CLERKS REPORT –** Training courses for Clerk's development to be authorised:

- 7th March – Council's Finance/Audit, venue is Cranwell
- 14th March – New Clerk's Training, venue is Wragby
- 21st March – VAT/HMRC Updates, venue is North Kyme, Lincoln

23. **ITEMS FOR THE NEXT AGENDA –**

- Cllr Dover (Councillors Reports) - Update on legal advice/quotes for the use of Marshlands Community Centre
  - Any further information on query with EMAS/Lives on the defibrillators
  - Update on speed guns

**Next Parish Council meeting is scheduled to take place on Tuesday 3<sup>rd</sup> April 2018**

Email: [saltfleetbyparishcouncil@gmail.com](mailto:saltfleetbyparishcouncil@gmail.com) Website: <http://parishes.lincolnshire.gov.uk/SaltfleetbyGroup/>