



## Councillors

You are summoned to the Parish Council meeting of Saltfleetby Parish Council which will be held on Tuesday 5<sup>th</sup> December 2017 at the Marshlands Community Centre at 7.00pm

The meeting will commence with a maximum of 10 minutes Open Forum for residents to raise any issues, after which Parishioners are then requested not to interrupt during the business of the meeting.

Signed: 

C Owen (Parish Clerk)  
28<sup>th</sup> November 2017

## AGENDA

### Statutory Procedures:

1. **APOLOGIES** and approval for absence
2. **NOTES** of the Parish Council Meeting held on 7<sup>th</sup> November 2017 to be approved as minutes & any points to be noted
3. **DECLARATIONS OF INTEREST** – To receive any declarations from Councillors; Council to consider any written requests for dispensations & resolve whether to grant acceptance

### For Information:

4. **DISTRICT COUNCILLOR REPORT** – Cllr McNally to report
5. **COUNTY COUNCILLORS REPORT** – Cllr McNally to report

### Items for Discussion/Ratification:

6. **CHAIRMANS RESIGNATION** - Council to elect a new Chair for Saltfleetby Parish Council
7. **COUNCILLOR VACANCIES** - Council to consider any requests for co-option into the three vacancies
8. **PLANNING APPLICATIONS** – N/145/02094/17 – Address: The Prussian Queen, Main Road, Saltfleetby, Louth, LN11 7TP
9. **SECOND REVIEW OF DRAFT ANNUAL BUDGET 2018/2019** – to consider the second review budget requirements for the financial year 2018/2019
10. **RESERVES** – to consider ring fencing reserves for the administration of the Speed Signs & BT telephone box removal in Budget for 2018/2019

11. **FINANCIAL MATTERS –**
  - a. Accounts to be paid/authorised:
    - Clerk's salary, overtime and expenses for November 2017
    - P.P. Garden Maintenance invoice PPGM20171231 - £160.00
    - HMRC penalty notice for late filing £400
  - b. Monthly Councillors Report to October 2017
  - c. Income & Expenditure to end Oct 2017 to be approved, No Bank Reconciliation as no bank statement has been received as of when the agenda was issued
12. **POLICIES TO BE DISCUSSED AND APPROVED –** Equal Opportunities Policy & Data Protection Policy
13. **FIXED ASSETS REGISTER –** The Clerk to present the amended/updated list of fixed assets to be resolved and approved
14. **FOOTPATHS –** any updates received from LCC portal
15. **MAINTENANCE OF BENCHES –** update from Cllr Stapleton
16. **BT TELEPHONE KIOSK DISCONNECTION –** update from Cllr Clark and Cllr Stapleton
17. **STREET LIGHTING –** Council to consider a response to an email from LCC received 22<sup>nd</sup> November 2017, regarding the Scrutiny Review – Impact of the Part Night Street Lighting Policy
18. **SPEED SIGNS –** future use and delegation of duties to charge the signs, erect them and generally have responsibility for them
19. **REPORTS FROM OUTSIDE BODIES –** Council to receive any reports.
20. **CORRESPONDENCE –**
  - Letter from Sally Topham dated 20<sup>th</sup> November 2017, regarding the Precept for 2018/2019
  - Email from SAAA sent on 21<sup>st</sup> November 2017, regarding the External Auditors Appointments from 2017/2018 Financial Year
21. **COUNCILLORS REPORTS**
  - update from Cllr Harrison on the Informal Consultation: Public Path Order Proposals at Rimac Nature Reserve/Saltfleet Hazen and Saltfleetby St Clements Parishes
  - update from Cllr Dover
    - Community Lincs and the use of Community Centre
    - Outstanding query with EMAS/Lives on the defibrillators
    - On the investigation on speed safety training/speed guns being used by North Somercotes
22. **PARISH CLERKS REPORT –** report at meeting
23. **ITEMS FOR THE NEXT AGENDA –** Approval of the 2018/2019 Budget, Approval of the 2018/2019 Precept

**Next Parish Council meeting is scheduled to take place on Tuesday 9<sup>th</sup> January 2018**