



## Saltfleetby Parish Council

Email: [saltfleetbyparishcouncil@gmail.com](mailto:saltfleetbyparishcouncil@gmail.com)  
Website: <http://parishes.lincolnshire.gov.uk/SaltfleetbyGroup/>



Minutes of the Saltfleetby Parish Council Meeting held on Tuesday 7<sup>th</sup> August 2018,  
which started at 7pm at the Marshland Community Centre

**Present:**

Cllr Dover	LD	<b>Madam Chairman</b>
Cllr Harrison	SH	
Cllr Rick Smith	RAS	
Cllr Stapleton	BS	
Cllr S Dykes	SD	
Cllr S Clark	SC	
C Owen - Clerk		

There was 1 member of the public present at the meeting. There were no questions raised in open session.

### **Statutory proceedings commenced at 7.01pm**

**00838** Apologies for absence – Apologies from Cllr Robin Smith have been received that he may be late attending the meeting. This was approved. Cllr McNally will also not be in attendance.

**00839** Minutes of the Parish Council Meeting held on **3<sup>rd</sup> July 2018** had been circulated. There was an amendment; Page 167, Item 00829, “Section 10” was struck through as this was not detailed at the meeting. It was resolved to accept the minutes after this alteration had been made, p RAS, s SH. The minutes were duly signed by the Madam Chairman.

**00840** Minutes of the EK Funding Panel Meeting held on **1<sup>st</sup> May 2018** had been circulated. It was resolved to accept the minutes of this meeting, p SH, s RAS. The minutes were duly signed by the Madam Chairman.

**00841** Minutes of the EK Funding Panel Meeting held on **3<sup>rd</sup> July 2018** had been circulated. It was resolved to accept the minutes of this meeting, p SH, s RAS. The minutes were duly signed by the Madam Chairman.

**00842** **Declarations of Interest** – None.

**00843** **District/County Councillor Reports** – Cllr McNally was not present.

**00844** **Councillor Vacancies** – 1 member of the public was present at the meeting. Mr Derek Lowcock had applied to join the Council as a Parish Councillor via email. Mr Lowcock presented his reasons to the Council and was asked to leave the meeting for a discussion to take place. On being asked to return to the meeting Mr Lowcock was asked to join the Parish Council as a Co-Opted Member.

Cllr Lowcock was invited to sit with the other Councillors from this point.

The second applicant had withdrawn their application.



**00845 EK Wind Farm Fund Applications** – It was resolved to go into closed session at the end of the Parish Council meeting to discuss the application received for £250 and under, p BS, s RAS.

**00846 Financial Matters -**

a. Accounts to be paid/authorised

- Clerk's salary and expenses for July 2018 including HMRC payment
- PPGM Invoice PPGM20181478 for £240 for grass cutting at St Clements 17/4/18 to 25/6/18

It was resolved to authorise all above payments, p, SD, s, SH.

b. Monthly Councillors Report – For the month up to July 2018 was presented by the Clerk to the Council. It was resolved to accept the report, p SH, s SD.

c. Bank Reconciliation and Income & Expenditure Report to 29<sup>th</sup> June 2018 – was presented by the Clerk to the Council. It was resolved to accept the report, p RAS, s BS.

**00847 EK Financial Matters -**

a. Accounts to be paid/authorised

- There are no accounts to be paid/authorised for July 2018.
- b. Bank Reconciliation and Income & Expenditure Report to 29<sup>th</sup> June 2018 were presented by the Administrator to the Council.

It was resolved to accept the above report, p SC, s RAS.

**00848 Policies** – the following policies/documents were considered for approval:

- Publication Scheme – was discussed and approved, p SD, s RAS
- Communications Policy – was discussed and approved, p SC, s BS
- Donations Policy – was discussed and approved, p SC, S BS
- Dispensation Policy – was discussed and approved, p SD, s BS
- Asset Register – was discussed and amendment on the date of acquisition for the BT Box at the Old Post Office from June 2015 to June 2018 was made. This document was then approved, p SD, s BS

Risk Assessments were discussed (which risk assessments were applicable for the Council) and these will be amended and added to the next agenda for approval.

Data Map for GDPR to be added to the next agenda.

Standing Orders needed to be amended following an updated version from LALC and this will be added to the next agenda.

**00849 St Clements** – It was reported that it is still proving a challenge. There will hopefully be a positive update for the September meeting. This will be put on the next agenda.



**00850 Grass Cutting** – The Clerk reported that the contractor currently maintaining St Clements Church is no longer able to provide this service after December 2018 and has also informed the Clerk that they no longer wish to pursue the work quoted for, for maintaining the garden boxes opposite St Peters Church. It was discussed for the Clerk to obtain 3 quotes for the work at St Clements, to maintain the 3 garden boxes sited opposite St Peters Church and also to contact Mr Sellars regarding the garden box sited opposite the Prussian Queen Public House as to who is currently maintaining this. This box is also to be included in the work to be quoted as a separate item.

It was reported that the site of the old school is looking very overgrown (in front of the fencing on the dyke side). The Clerk was asked to contact LCC in regards to the maintenance of this hedging.

The Clerk reported that she had written to Mr Chapman and that he had verbally quoted a revised price for the flailing of the original areas of the village of £720 per cut. This item is to be added to the next agenda for discussion.

**00851 Tommy Statue** – It was reported that to celebrate the 100 year anniversary of the end of the 1<sup>st</sup> World War, these statues are being placed all over the country. It was discussed and agreed in principle and should be explored further, p SD, s BS.

**00852 LALC AGM** – This item is to be added to the next agenda to get more information on the guest speakers in attendance.

**00853 Reports from outside bodies** – None to report.

**00854 Correspondence** – The Clerk reported that an email had been received from the Environment and Economy, Highway Asset Management Team at Lincolnshire County Council:

Thank you for your email of 10<sup>th</sup> July regarding weed treatment of footways. Weed treatment within the highway in Lincolnshire is carried out by Contractors employed by Lincolnshire County Council apart from in Boston Town, Gainsborough Lea and Morton and Lincoln City where agreements are in place that allow the relevant District Councils to do this work on our behalf. Our approach to this is cautious as weed treatment within the highway has to comply with all relevant legislation and can lead to complaints and claims. However the possibility of Town or Parish Councils carrying out weed treatment on our behalf is being explored as other Authorities such as Devon have had some success with this approach. This year Horncastle Town Council are carrying out weed treatment in the highway on our behalf as a trial. If this trial is successful it could be rolled out to other Town or Parish Councils in 2019.

Contractors working on behalf of Lincolnshire County Council will be carrying out two weed treatments in 2018. Salfleety was one of the first areas treated in early May as part of the first cycle and the second cycle is due to begin in the East Lindsey area from 6<sup>th</sup> August 2018. Although weed growth has been considerable this year, the results achieved to date have been positive. Our officers carry out sample inspections three weeks after weed treatment to ensure the process has been successful and dieback is visible. However we cannot possibly inspect every road so if there are specific areas of concern please contact us as outlined below so that the appropriate officer can include



these sites within the roads they select for inspection after the second treatment is complete.

It was discussed to monitor the situation.

The Clerk reported that she had received details of Public Path Order Proposals at Rimac Nature Reserve, Skidbrooke with Saltfleet Haven and Saltfleetby St Clement. The notices had been posted as per the request on 11<sup>th</sup> July 2018 and were due for removal on 9<sup>th</sup> August 2018. There was a brief discussion around the proposals.

The Clerk reported that she had received an email from EK stating that the next project funding had been transferred in to the bank for the sum of £7,264.52 on 1<sup>st</sup> August 2018.

RS entered the meeting at 8.25pm.

**00855 Councillor Reports** – It was reported that some of the Councillors had attended a meeting with Mr Crombleholme from Bridge McFarland to discuss the future security for village access to the Marshlands Community Centre. It was established that there is no security of tenure with only village Trustees and that a lease would be the best way forward.

It was reported that any sum proposed for a lease would need to be agreed by both parties and that it would need to be in the interest/worthwhile for Louth Town Football Club to proceed.

There needs to be a Business Case to support any proposals.

It was agreed that Louth Town Football Club would investigate a realistic sum that they would consider appropriate and that the Parish Council would compile a Business Case. LD to put an article in the Village Newsletter.

The Council requested that the Clerk contact LALC as to their advice on the above.

SC left the meeting at 8.55pm.

It was reported that there had been a quote for £4500-£5000 per village sign from a local signage company. BS to obtain quotes from companies in Boston and Ashby and to bring to the next meeting.

**00836 Parish Clerks Report** – Nothing more to add.

**00837 Items for the Next Agenda:**

- 'There but not there' Tommy Statue
- ST Clements lych-gate
- Grass cutting quotes
- Flailing
- Parish Plans, Emergency Plan
- Standing Orders, Data Map for GDPR, Risk Assessments
- LALC AGM

The meeting closed at 9.15pm. Next Parish Council Meeting Tuesday 4<sup>th</sup> September 2018 at 7.00pm





Chairman

Date

4/09/2018

Clerk

Date

4/9/18



