



Saltfleetby Parish Council

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Minutes of the Saltfleetby Parish Council Meeting held on Tuesday 3rd July 2018,
which started at 7pm at the Marshland Community Centre

Present:

Cllr Dover	LD	Madam Chairman
Cllr Harrison	SH	
Cllr Rick Smith	RAS	
Cllr Stapleton	BS	
Cllr S Clark	SC	
Cllr Robin Smith	RS	
C Owen - Clerk		

There were 5 members of the public present at the meeting.

A member of the public raised a question regarding an update on when the 'Old Village Hall Funds' monies will be passed on to either the Parish Council or the Saltfleetby Village Association. It was pointed out that it was decided by the residents at the APM that the monies would be handed over as soon as possible. This will be discussed as part of the relevant agenda point.

Statutory proceedings commenced at 7.00pm

00820 Apologies for absence – Apologies from Cllr Dykes have been received and approved.

00821 Minutes of the Parish Council Meeting held on **5th June 2018** had been circulated. It was resolved to accept the minutes, p SH, s RAS. The minutes were duly signed by the Madam Chairman.

00822 **Declarations of Interest** – None.

00823 **District/County Councillor Reports** – Cllr McNally was not present at this time but is expected to attend.

00824 **Councillor Vacancies** – 2 members of the public were present at the meeting and expressed an interest in joining the Parish Council as a Councillor. They were invited to email the Clerk expressing this interest. There are still 4 vacancies on the Council.

00825 **Responding to Planning Applications** – It was discussed that responding to planning applications is the Councils opportunity to make informed comments and that these need to be more considered when responding in the future. It was suggested to have 2 lead Councillors to gain more knowledge in this area to be able to support the Council. It was resolved that RAS and BS would be the lead Councillors, p. SH, s. RS

00826 **Planning Applications** –

- a. Application reference N/145/00866/18, The Old Manor House, Main Road,

Saltfleetby, Louth, LN11 7TL– Listed Building Consent – Alterations to the existing dwelling to provide 2no. new windows.

The above was considered and it was unanimously agreed to support this application, p. BS, s. RAS

00827 EK Wind Farm Fund Applications – It was resolved to go into closed session at the end of the Parish Council meeting to discuss the application received for £250 and under, p RAS, s BS.

00828 Financial Matters –

a. Accounts to be paid/authorised

- Clerk's salary and expenses for June 2018 including HMRC payment
- Lincolnshire Fieldpaths Association subscription £5 for 2018/19
- Donation to Saltfleetby Community Association £50

It was resolved to authorise all above payments, p, SC, s, RAS.

b. Monthly Councillors Report – For the month up to June 2018 was presented by the Clerk to the Council. It was resolved to accept the report, p BS, s RAS.

c. Bank Reconciliation and Income & Expenditure Report to 31st May 2018 – was presented by the Clerk to the Council. It was resolved to accept the report, p SC, s RAS.

00829 EK Financial Matters –

a. Accounts to be paid/authorised

- There are no accounts to be paid/authorised for June 2018.

b. Bank Reconciliation and Income & Expenditure Report to 1st June 2018 were presented by the Administrator to the Council.

It was raised that the Terms of Reference ~~Section 10~~ needs to be added to the next agenda for discussion. It was resolved to add this item and to accept the above report, p RAS, s SH.

00830 BT Telephone Box Disconnection – The box has been removed from the site of the Old Post Office and is now in storage at Mr Chapman's Farm.

00831 St Clements – It was reported that it is proving challenging obtaining any quotes for the necessary work on the canopy of the lych-gate. This will be put on the August agenda.

00832 Grass Cutting – It was discussed that the timing is important and that ELDB were due to dredge the Mar Dyke during July. It was resolved that the Clerk would write to Mr Chapman to get a quote for the cutting of the verges. It was also resolved that the Clerk would email Vic Sleaford, from LCC Highways area office at Manby regarding the use of weed killer on the footways in the village (what is authorized to use and any licenses involved).

00833 Reports from outside bodies – Cllr McNally was now in attendance and gave his report. He reported that the North Sea Observatory at Chapel St Leonards opening had been delayed for up to 1 month, but was expected to open soon. There is a trial for NHS blood donation sessions to be held using the Fire and Reescue HQ at Eastfield Road, Louth. East

Lindsey 's Commercialisation Strategy is £20m and is a revenue stream for commercial ideas.

East Lindsey's Local Plan starts in July 2018.

Three Bridges Lane, Greyfleet Bridge, Northend Lane issues with Highways – the Clerk to send Cllr McNally the log numbers so that he can follow up.

Cllr McNally reported that there are plans for a Parish Walkabout with an Officer from LCC. No further details available yet.

There was a general discussion about the condition of the roads in Saltfleetby.

There was a discussion about the accident that had occurred at the Three Bridges/B1200 crossroads. The signage for the junction was highlighted as needing to be reviewed. The Clerk is to contact LCC, Road Safety Partnership.

00834 Correspondence – The Clerk reported that an email had been received from the Diamond Jubilee Committee concerning the Old Village Hall Funds. It was resolved that the monies should be held by Saltfleetby Community Association, p. LD, s. BS. This was decided based on the expense of the Clerk's time to manage the fund (and an additional contract would be required) and the fund would be governed under the Parish Council's Standing Orders. A sum of £1000 will be ring fenced from the OVH money in relation to any legal expenses incurred in any agreement made between the village and Marshlands Community Centre (Louth Town Football Club).

00835 Councillor Reports – It was reported that finding someone that has the right software to be able to cut new village signs is proving challenging. The Clerk is to contact 2 local signage firms for advice/quotes.

00836 Parish Clerks Report – Need to request PPGM risk assessment.

00837 Items for the Next Agenda:

- 'There but not there' Tommy
- EK Terms of Reference – Section 10
- ST Clements lych-gate
- Grass cutting/verges

The meeting closed at 9.15pm. Next Parish Council Meeting Tuesday 7th August 2018 at 7.00pm

Chairman

Date *7th August '18*

Clerk



Date *7/8/18*