



Minutes of the Saltfleetby Parish Council Meeting held on Tuesday 3<sup>rd</sup> April 2018,  
which started at 7.00pm in the Marshland Community Centre

<b>Present:</b>	<b>Chair</b>
Cllr Dover	
Cllr Harrison	
Cllr B Stapleton	
Cllr Rick Smith	
Cllr Robin Smith	
Cllr S Clark	
Cllr S Dykes	
C Owen - Clerk	

**Open Forum commenced at 7.00pm**

There were 2 members of the public present. An issue was raised around the very poor condition of Fishmere Gate Road and Long Gate. The Parishioner stated that Louth Park Farms have indicated that they would be willing to carry out repairs to the surface if the cost of the aggregate was covered by someone else e.g. Parish Council or Highways.

There was a suggestion that stone should be used and supplied by farmers proportionate to the amount of land they are maintaining. This would need further discussions with all parties concerned.

It was indicated that a number of local agricultural businesses may be willing to contribute towards the maintenance of the road (obtaining and distributing hard-core onto the damaged parts of the road).

It was stated that as the road is the responsibility of Lincolnshire County Council, the Parish Council would contact Cllr McNally to request his support with progressing through Highways first.

There was an offer of Louth Park carrying out the work out immediately if Highways are willing to cover the aggregate costs.

**Statutory proceedings commenced at 7.18pm**

**00763** Apologies for absence – Apologies from Cllr Clark have been received and approved.

**00764** Minutes of the Parish Council Meeting held on 6<sup>th</sup> March 2018 had been circulated. There are a number of amendments required. The Clerk is to make the necessary amendments and bring back to the next meeting.

**00765** Declarations of Interest – None.

**00766** District/County Councillor Reports – Cllr McNally was not present.

**00767 Councillor Vacancies** – No requests for co-option onto the Parish Council for the four current vacancies. Cllr Dover to present to the Annual Parish Meeting.

**00768 EK Wind Farm Community Fund** – some of the Application Forms have been reviewed. The Clerk is to email these to Councillors for consideration at the next meeting. This is to be added to the next agenda.

**00769 Financial Matters** –

a. Accounts to be paid/authorised – Clerks salary and expenses for March 2018 including HMRC payment. Clerks Statutory Holiday Pay for 2017/18. LALC invoice for cancellation of training course – £10. It was resolved to authorise all above payments p. Cllr Harrison, s. Cllr Rick Smith.

b. Approval of Payments – Wishes in Wood Invoice 1209 for £296 (invoice now received). David Parrinder (LES) for £165 (invoice now received). It was resolved to authorise the payments p. Cllr Rick Smith, s. Cllr Dykes.

c. Monthly Councillors Report – For the month up to March 2018 was presented by the Clerk to the Council. It was resolved to accept the report, p. Cllr Harrison, s. Cllr Stapleton.

d. Bank Reconciliation and Income & Expenditure Report to 28<sup>th</sup> February 2018 – was presented by the Clerk to the Council. It was resolved to accept the report, p. Cllr Stapleton, s. Cllr Dykes.

e. Internet Banking at Lloyds Bank – this was discussed and need to ensure that the Council's current Financial Regulations cover this in full. The Clerk is to review the Financial Regulations and report back to the next meeting. It was resolved to move ahead with registering for internet banking and that the Chairman and Clerk will look at this together, p. Cllr Rick Smith, s. Cllr Robin Smith. 2 Councillors abstained when voting.

f. Lloyds Bank Signatories – it was resolved that the signatories for the Lloyds Bank Account are Cllr Dover, Cllr Harrison and Cllr Rick Smith for being able to sign cheques; Cllr Dover, Cllr Rick Smith and Cllr Dykes for internet banking (when this is up and running), p. Cllr Stapleton, s. Cllr Robin Smith.

g. A3 All-in-one printer/scanner/copier – quotes were discussed and it was resolved to authorise the purchase of an Epson A3 multifunction printer/scanner/copier to the value of £573 incl VAT, p. Cllr Stapleton, s. Cllr Harrison.

**00770 EK Financial Matters** –

a. Accounts to be paid/authorised – Administrators salary for March 2018 and Administrators Statutory Holiday Pay for 2017/2018. It was resolved to authorise for payment, p Cllr Dykes, s Cllr Rick Smith.

b. Bank Reconciliation and Income & Expenditure Report to 1<sup>st</sup> March 2018 were presented by the Administrator to the Council. It was resolved to accept the report, p. Cllr Rick Smith, s. Cllr Stapleton

**00771 Highways** – Cllr Stapleton reported that it would not be safe to mount a protest in the village and that signs have been produced to warn drivers of potential hazards on the villages roads. More needs to be done to raise the profile of the issues and to get more publicity.

**00772 BT Telephone Kiosk Disconnection** – The Clerk reported that permission has been given to remove the relevant vegetation to be able to proceed with the removal of the box. The surveyor is to be notified of dates when the removal will occur so they are able to update the landowner.

**00773 St Clements** –The Clerk still needs to write to PPGM with a schedule of works covering 12 cuts over the year and to contact if more is required. Waiting for a quote from Wishes in Wood to carry out work on the lych-gate and this is to be added to the next agenda.

**00774 Reports from outside bodies** – None

**00775 Correspondence** – The Clerk read out a letter from Age UK Lindsey and will add to the next agenda for consideration for a donation.

**00776 Councillor Reports** – Cllr Dover reported that there is no further information on the defibrillators and the Clerk is to add this to the next agenda.

Cllr Dover reported that she had spoken to Mr Crombleholme from Bridge McFarland and that he is waiting for the leasehold information from Wilkin Chapman. He anticipates that this will be straight forward and he'll contact Cllr Dover once he has checked the document through. The estimated cost will be approx. £500 + VAT, which is a standard charge.

Cllr Dover reported that she is waiting for a response from the Lincolnshire Road Safety Partnership and should have some information for the next meeting.

Cllr Stapleton reported that the Aegerter bench will be moved shortly.

Cllr Stapleton showed the Council the potential template for a new village sign (1 template and there would be more representing the different parts of the village). Mr Smith at the art club has offered to design the signs. This will be an item to be discussed at the Annual Parish Meeting.

Cllr Dover reported that she had resigned from the Saltfleetby Community Association to avoid any potential conflict of interest when considering applications for grants at the EK Wind Farm Panel Meetings.

Cllr Harrison reported there is a Ward Councillors budget. She will seek clarity on the application process and she'll bring a copy of the guidelines to the next meeting.

Cllr Stapleton sends his apologies in advance for the next Parish Council meeting on 1<sup>st</sup> May 2018.

**00777 Parish Clerks Report** – Nothing to report in addition to what has already been discussed.

**00778 Items for the Next Agenda:**

- Approval for payment of invoice for wood for shelving in the Marshlands Community Centre
- EK application simplification of documents to be reviewed
- Further update on legal advice regarding Marshlands Community Centre
- Update on speed guns
- Internet banking update

The meeting closed at 9.30pm. Next Parish Council Meeting Tuesday 1<sup>st</sup> May 2018 at 7.00pm

Chairman

Clerk