



Saltfleetby Parish Council



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Minutes of the Saltfleetby Parish Council Meeting held on Tuesday 7th November 2017,
which started at 7pm in the Marshland Community Centre

Present: Cllr L Dover (**Acting Chair**) Vice Chair
Cllr B Stapleton
Cllr Rick Smith
Cllr Robin Smith
Cllr S Harrison
Cllr S Clark
Cllr S Dykes
C Owen - Clerk

There were two members of the public present. There were no questions/comments raised from the residents present.

Session ended at 7.02pm

Statutory proceedings commenced at 7.02pm

00648 Apologies for absence – No apologies for absence received.

Note: No apologies from Cllr MacDonald (Chairman) have been received.

00649 Minutes of the Parish Council Meeting held on ^{3rd October} ~~7th~~ November 2017 had been circulated and it was resolved to accept them p Cllr Clark, s Cllr Dykes. The minutes were duly signed by the Acting Chair (Vice Chair).

00650 Declarations of Interest – None.

00651 District Councillor Report – Cllr McNally commented that the Louth Cattle Market had been 'saved' however it would be down to the auctioneers to make it more effective and efficient.

There is now a charge of 20p for the use of convenience facilities in the towns of Skegness, Mablethorpe and Louth.

The Fairer Funding Campaign (about which the Council should have received a letter) should be supported and Cllr McNally suggested a letter of support could be sent to Cllr Martin Hill, Leader of the Council and to Victoria Atkins, MP for Louth and Horncastle.

There is a Highways Cluster Meeting on 16th November at Louth Town Council. It is noted that the Clerk and Cllr Harrison are planning to attend.

Cllr Dover mentioned Highways attended the LALC AGM and this will be covered under Councillor Reports.

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Cllr Harrison commented that the issue at Rimac Road and Mill Lane that was on LMDB list was "an accident waiting to happen" in terms of the risk of subsidence.

Council requested that the Clerk report the crossroads (North End Lane/Three Bridges/Main Road B1200) to Highways for the huge dip in the road.

Cllr McNally asked that if any faults are closed (receive an email alert stating this) and the work not been completed then inform him for follow up. Cllr Stapleton stated Three Bridges Lane had been 'closed', Cllr McNally to follow up.

There was discussion around the EK Wind Farm Contractors and their responsibility for the damage to the roadside around the village. Cllr McNally informed the Council that a site survey had been conducted and there were discussions around contributions from the contractors and finding a middle ground on any work that is required. North End Lane was commented that sections had been dug up.

00652 County Councillor Report – Cllr McNally made no additional comments to the above.

00653 Councillor Vacancies – No requests for co-option onto the Parish Council for the three current vacancies. Information has been sent to two individuals that have shown an interest.

00654 Planning Applications – None received.

00655 Draft Annual Budget 2018/2019 – The Clerk presented the draft Annual Budget for 2018/2019 using the projector. Each line was discussed with the proposed budget comparing against current year spend and this year's/previous years budgeted figures.

Points to note: Discussions around flailing costs for the past 2 years and the Clerk to look historically for more detail around this for the next meeting. Comments on reserves to be put aside for the administration for speed camera data. Telephone Boxes were discussed around Northern Power Grid cut-off and the removal of the box at the site of the old post office. Potential cost of £200-£300 plus vehicle and also somewhere to store it. Possibly using one box for housing a defibrillator.

00656 Financial Matters

a. Accounts to be paid/authorised – Clerks Salary for October 2017, Royal British Legion Poppy Wreath £20.00, LALC AGM Invoice 7612 for £20.00 (2 delegates), McAfee Total Protection Cover for Parish Laptop £24.00, all payments were resolved to authorise for payment p Cllr Clark, s Cllr Rick Smith.

b. Monthly Councillors Report – For the month up to October 2017 was presented by the Clerk to the Council.

c. Bank Reconciliation and the Income & Expenditure Report to end of October 2017 – was presented by the Clerk to the Council.

00657 Policies to be discussed and approved – Financial Regulations had been circulated and it was resolved to approve them p Cllr Dykes s Cllr Harrison. Safeguarding Policy had been circulated and it was resolved to approve p Cllr Rick Smith s Cllr Robin

Smith. Cllr Rick Smith volunteered to be the Safeguarding Officer. The Risk Management Policy had been circulated and it was resolved to approve p Cllr Rick Smith s Cllr Stapleton.

00658 SPC Fixed Assets Register – This is to be added to the agenda for 5th December 2017.

00659 EK Wind Farm Funding Application for Village Newsletter – The Clerk informed the Council that the Village Newsletter would need an estimated £860 for the year to be able to produce the Saltfleetby Village Newsletter and this accounted for an increase in printing costs of approx. 3%. This sum is agreed in principle for the next financial year and it was resolved to approve the current cost of £205.00 to be paid out from EK Wind Farm Community Fund. The sums would be transferred from the EK account to the PC account. G Harris – Editor - £60, The Warple Press – Printing - £85, J Owen – Delivery - £60, p Cllr Stapleton s Cllr Rick Smith.

00660 Dates for EK Wind Farm Funding Panel – It was resolved to hold an Awards Panel meeting w/c 12th December 2017 for any applications over £250. The deadline is noted as 1st December 2017 for applications of this nature.

00661 Review of Application Process of EK Wind Farm Community Fund – to be added to the agenda in January 2018 to form a Working Party and dates to be devised for a schedule of meetings.

00662 Lindsey Marsh Drainage Board – Cllr Harrison gave an update on the Church Lane/Mill Lane verge/culvert damage issue.

00663 Footpaths – update to be reported to the next meeting, to be added to the agenda for 5th December.

00664 Village Signs – Cllr Clark reported that prices ranged from £375 + VAT up to £1250 + VAT and upwards. Cost very dependent on choice of material/carving/casting/sizes. Cheapest option is for digital quality print. This item is to be added to the February 2018 agenda for Cllr Clark to have time to get more detailed information.

00665 Maintenance of Benches – Cllr Stapleton reported that several companies quoted £300 approx. for the maintenance of the benches. One company quoted £148 for each bench plus an annual maintenance cost of £66 (clean, sand and oil). The bench near the Blacksmiths shop and the one at All Saints have been donated; ~~the bench at the bus shelter~~ *remove.* ~~has been funded by the Community.~~ Cllr Stapleton stated that this was a fair price for repair based on his knowledge and experience. The bench at St Clements Churchyard is the only one that needs more extensive work and would need substantial repair or be replaced. The two benches at the shop are not the assets of the Parish Council. It was resolved to use the company quoting £148 for each bench and to start the purchase process p Cllr Clark s Cllr Dykes.

00666 BT Telephone Kiosk Disconnection – Cllr Clark and Cllr Stapleton to investigate the next steps for the BT boxes and report to the next meeting in December.

00667 Reports from Outside Bodies - None

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00668 Correspondence – noted that an email detailing the Informal Consultation: Public Path Order Proposals at Rimac Nature Reserve/Saltfleet Haven and Saltfleetby St Clements Parishes has been received on 2nd November 2017. Cllr Harrison has requested more detailed information as the maps and information on the email were not clear. Concerns are that there has not been enough time to consider the proposals and to establish the impact the proposed changes may have. Letter of objection to be sent detailing the concerns around the removal of the facility for walkers and horse riders could cause safety risks and accessibility issues by Cllr Harrison.

00669 Councillor Reports – Cllr Dover reported on the LALC AGM which she attended on 17th October 2017 with the Clerk. She reported on the proposals to increase the LALC element of the membership subscription (the per electorate fee). There were two proposals 1. Whether to revise the calculation of the membership subscription; 2. How much to increase the subscription, 5p or 6p per elector if 1. was agreed. There were objections from larger Councils. LALC are overspending and need to review their ways of charging. It was passed by the majority to increase and to increase by 6%. Cllr Dover stated that she agreed with this and that the impact on SPC would be minimal due to the size of the Saltfleetby electorate. It was stated at the AGM that members still had the option whether to remain a member and pay the revised subscription in the future.

Cllr Dover also reported on the Highways presentation. There were a lot of feelings on this subject. There was also a presentation from a Government representative on the restoration of the Houses of Parliament and the extensive renovation plans for the future. Cllr Dover suggested that maybe this representative could be invited to give a talk to the Annual Parish Meeting.

Cllr Dover reported that she approached Community Lincs, who were present at the LALC AGM regarding the use of the Community Centre and the legalities. She is waiting to hear back from them regarding her queries. She also is waiting for clarification on the outstanding query with Lives and EMAS over the defibrillators.

Cllr Dover commented on a news report she had seen that the police are doing safety training looking at speeding through the village. There is a Community Officer at North Somercotes that may be a useful contact. Cllr Dover will investigate this and will report back at the next meeting.

Cllr Stapleton stated that the speed signs need taking down. Cllr Clark to look at taking them down, charging and redeploying them. He also reported that at Greyfleet Bridge on the north side, on North End Lane, there is a large dip. The Clerk is to report this on LCC Highways website. There are black bin bags that have been abandoned at the Saltfleetby 'S Bends' to the west end of the village. This is to be reported.

A member of the public was authorised to speak at this point. He stated that the verge side and road had been damaged by large farm vehicles at the Willow Row Bank. He reported that he had concerns on the corners and that the vehicles are too large for the width of the road. The Clerk is to report the road at Willow Row Bank and Three Bridges Lane.

Cllr Stapleton commented that there is a need for shelving at the Community Centre. Cllr Stapleton and Cllr Clark to report back to the next meeting.

00670 Parish Clerks Report –

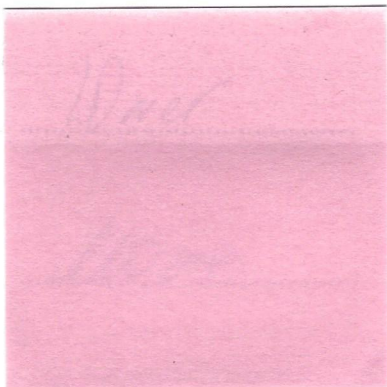
- Filing Cabinets – have spoken to the resident who is donating some filing cabinets to the PC and selected two filing cabinets and in the process of arranging delivery
- Internet security all up and running on the SPC laptop
- ICO – payment has been sent and now in receipt of certificate and relevant updated information
- Updating all documents to show the Saltfleetby 'Owl' logo and as documents change these will be updated
- Circulation Folder is up and running again. This needs to be released in line with the Agenda and Draft Minutes
- Update on HMRC, which was chased again last week
- Update on Transparency funding
- Not yet received the copy letter regarding the Northern Power Grid correspondence discussed at the October meeting

00671 Items for the Next Agenda:

- Second discussion of Draft Annual Budget for 2018/2019
- Policies – to discuss prioritised list and review 3 policies that have been prioritised
- Fixed Asset List
- BT Boxes
- Footpaths update

The meeting closed at 9.45pm. Next Parish Council Meeting Tuesday 5th December 2017 at 7.00pm

Chairman



Date

5/12/2017

Clerk

Date

5/12/17