



Minutes of the Saltfleetby Parish Council Meeting held on Tuesday 6th March 2018,
which started at 7.00pm in the Marshland Community Centre

Present: Cllr Harrison (Vice Chair, chaired the meeting)

Cllr B Stapleton
Cllr Rick Smith
Cllr Robin Smith
Cllr S Clark
Cllr S Dykes
C Owen - Clerk

There were 5 members of the public present. There were no questions raised by the residents in the public forum. The Chairman welcomed and invited Ms C Warwick to take the floor with a presentation on footpaths.

Please see attached the presentation that was covered in the meeting (Appendix 1)

The usage of the footpaths was referred to and it was stated that this would be an investment in the village and many of the footpaths are historical to the village. Some are not in use as they are unusable in their current state. Some are being well used and there needs to be more investment in making them enjoyable circular walks and looking into permissive routes.

Statutory proceedings commenced at 7.06pm

00739 Apologies for absence – Apologies from Cllr Dover have been received and approved.

00740 Minutes of the Parish Council Meeting held on 6th February 2018 had been circulated. It was approved that in future the items of District and County Councillor will be put as one item on the agenda and minuted as one item for ease p. Cllr Rick Smith, s. Cllr Stapleton. The minutes were duly signed by the Chairman.

00741 Declarations of Interest – None.

00742 District Councillor Report – Cllr McNally was not present at this point.

00743 County Councillor Report – Cllr McNally was not present at this point.

00744 Councillor Vacancies – No requests for co-option onto the Parish Council for the four current vacancies.

00745 Budget 2018/2019 – the clerk presented the budget and additional monies were moved from General Reserves to Earmarked Reserves for village signs p. Cllr Stapleton, s. Cllr Smith and BT Phone Box removal and maintenance p. Cllr Smith, s. Cllr Rick Smith. It was resolved to accept the budget for 2018/2019.

00746 EK Wind Farm Community Farm – some of the Application Forms have been reviewed and this will be added to the next agenda for discussion.

00747 Policies – It was resolved to accept the Code of Conduct presented p. Cllr Harrison, s. Cllr Stapleton

00748 Financial Matters –

a. Accounts to be paid/authorised – Clerks salary and expenses for February 2018 including HMRC payment. LALC's Annual Training Scheme – additional £10 for 2018/19 as it should have been £70 not £60 (£60 was paid in February). NALC/LALC Annual Subscription for 2018/19 of £192.68. P.P. Garden Maintenance invoice PPGM20171432 for £40 for hedge cut at St Clements Church on 15th February 2018. It was resolved to authorise all above payments p. Cllr Robin Smith, s. Cllr Smith.

b. Monthly Councillors Report – For the month up to February 2018 was presented by the Clerk to the Council. It was resolved to accept the report, p. Cllr Rick Smith, s. Cllr Dykes.

c. Bank Reconciliation and Income & Expenditure Report to 31st January 2018 – was presented by the Clerk to the Council. It was resolved to accept the report, p. Cllr Rick Smith, s. Cllr Dykes.

d. Internet Banking – Clerk to do more investigation and ask at the Finance Course being attended on Wednesday 7th March.

e. The Nottingham Building Society – It was resolved to remove the previous Clerk, Mrs Teresa Forman, from being the Trustee of the account and the correspondence address, and for the current Clerk, Mrs Clare Owen to become the new Trustee of the Nottingham Building Society account and to become the new correspondence address of The Old Vicarage, Main Road, Saltfleetby, LN11 7TP, p. Cllr Smith, s. Cllr Dykes.

It was resolved to remove previous Councillor signatories from the account; T Bryson and W MacDonald and add two new Councillor signatories to the account; Cllr Rick Smith and Cllr S Dykes, p. Cllr Stapleton, s. Cllr Clark

00749 EK Financial Matters –

a. Accounts to be paid/authorised – Administrators salary for February 2018. It was resolved to authorise for payment, p Cllr Harrison, s Cllr Stapleton.

b. Bank Reconciliation and Income & Expenditure Report to 1st February 2018 were presented by the Administrator to the Council. It was resolved to accept the report, p. Cllr Rick Smith, s. Cllr Stapleton

00750 Planning – N/145/02094/17 – The Prussian Queen, Main Road, Saltfleetby, LOUTH, LN11 7TP; Amendment to the application and now reads; Erection of 2no. holiday lets on site of the existing outbuilding which is to be demolished, change use of land for the siting of 7no static caravans and for camping/siting of touring caravans and extension to the existing public house to provide a ground floor conservatory and entrance with first floor extension to the existing managers accommodation to provide a bedroom, bathroom, kitchen/diner and 2 balconies - It was discussed that the caravan department have reported concerns of space, distance from the dyke, restrictions on the number of vehicles parking per caravan. Proposal made to object based on caravan department information, removal of hedges and trees, parking and congestion, access p. Cllr Stapleton, s. Cllr Rick Smith. It was *however* stated that the public house and site *did* need *appropriate* investment and the village does not want to lose another vital amenity.

It is still not clear whether the landlord is providing *the static* caravans. Planning department will consider space and access when reviewing the application.

There was a vote; objection to planning proposals – 5 votes, agree with planning proposals – 2 votes. It was resolved to put in an objection based on supporting the local residents *who had strongly objected to the application on the District Council website* and comments made by the caravan department.

00751 Highways – the Clerk reported that an email had been sent to Andrew Ratcliffe from LCC Highways concerning the general state of the roads in the village and awaiting a response.

00752 Footpaths – Cllr Harrison informed the Council that she had visited Mr Longmire and Ms Warwick to clarify information that had been circulated to be presented at this meeting (presentation notes attached Appendix 1)

Cllr Clark stated that a lot of work needs doing as there are over hanging vegetation on some paths that need landowners to trim back.

Cllr Harrison referenced a response from Chris Miller from LCC Countryside Services. Cllr Harrison proposed that Mr Longmire and Ms Warwick meet with Jonathan Stockdale, LCC Senior Area *Footpaths* Senior Officer to discuss the matters raised within the presentation.

Cllr Harrison thanked Mr Longmire and Ms Warwick for all of their work so far on footpaths.

Cllr Robin Smith raised some financial concerns *in relation to any improvements to the footpaths* along with the usage of the footpaths. Mr Longmire pointed out that some of the paths e.g. Green Lane is an ancient Roman Road and these routes need preserving as part of the village heritage.

The following routes are believed to be obstructed 226/1, 58/1, 225/1. Cllr Stapleton and Cllr Robin Smith (being the Footpaths Councillor) to be involved in taking this further. The Clerk and Cllr Harrison to look at appropriate correspondence with relevant parties.

00753 Maintenance of Benches – Cllr Stapleton reported that there is no further update and that all work has been completed and the Clerk is waiting for the invoice.

00754 Village Signs – No further updates on this. The item will be on the Annual Parish Meeting agenda.

00755 BT Telephone Kiosk Disconnection – Certificate has been obtained. Waiting on permission to prune back the trees to be able to lift the box. The Council requires written consent and the Clerk is to write to Mason's in Louth.

It was resolved that the box is to be situated on Mr Chapman's land, opposite the church gate, p. Cllr Stapleton, s. Cllr Dykes

00756 St Clements – Lychgate - Cllr Stapleton to get 3 quotes to include the list of works required. Moss on the roof not to be touched as believe there may be asbestos, p. Cllr Dykes, s. Cllr Clark

Grass cutting – It was resolved that PPGM will continue the grass cutting, p. Cllr Harrison, s. Cllr Rick Smith. The Clerk will write to PPGM with a schedule of works covering 12 cuts over the year and to contact if more is required.

00757 Reports from outside bodies – None

00758 Correspondence – The Clerk read out a letter from East Lindsey CAB thanking the Council for the donation. The Clerk reported that an email had been received in response to enquiring about advice to hold a village 'protest' regarding the state of the highway. There are some links that need more investigating and will be reported to the next meeting. The Clerk informed the Council that any participants would NOT be covered under the Parish Council Insurance. The Clerk also reported that any volunteers, as long as they have been requested to work under the Council *on other projects*, would be covered under the insurance.

00759 Councillor Reports – Cllr Robin Smith reported that the snooker club would require a lot of work before the defibrillator could be fitted as the power is turned off when vacant so power would need to be diverted from source. As the Prussian Queen public house is now back open the defibrillator will be connected here. Cllr Clark to speak to the electrician to get this done as soon as possible.

Cllr Stapleton requested that the Aegerter bench be relocated to promote use. Pictures of the potential re-siting were reviewed and Cllr Stapleton will contact the family to seek permission.

There were reports of vans parking on the pavement and obstructing the public footpath. The Clerk will write to the resident to request that work vans be parked sensibly to allow access for pedestrians, p. Cllr Rick Smith, s. Cllr Dykes.

It was discussed that an article to be put in the Village Newsletter regarding safe parking through the village as there have been several serious accidents.

00760 Parish Clerks Report – It was resolved to approve the Clerks training on 7th, 14th and 21st March, p. Cllr Dykes, s. Cllr Rick Smith.

The purchase of an A3 combined scanner, printer and copier be put on the next agenda.

00761 Items for the Next Agenda:

- A3 all in one printer, scanner & copier costings
- EK application simplification of documents
- Highways (Protest) update
- Legal advice regarding Marshlands Community Centre
- Speed guns
- Internet banking for Council business

00762 County/District Councillor Report – Cllr McNally reported that the Area Forum is being held next week. He reported that the County Council has increased the precept by 5% which is made up by 2.95% increase and 2% to fund adult social care. £9m has been designated for pot holes.

Cllr McNally suggested putting the portal link to report highways issues on the Village Newsletter and website. The Clerk stated that the link was already on the PC website.

He reported that there is a Good Citizen Award for 2018 and nominations can be made now on;

<https://www.lincolnshire.gov.uk/residents/community-and-living/good-citizens-awards/>

There is a consultation in progress on Building Communities of Specialist Provision for Children and Young People with Special Educational Needs and Disabilities in Lincolnshire. More details can be found on: www.lincolnshire.gov.uk/SENDcommunities

The meeting closed at 9.36pm. Next Parish Council Meeting Tuesday 3rd April 2018 at 7.00pm

Chairman

Clerk