

SALTFLEETBY PARISH COUNCIL

Web Site: parishes.lincolnshire.gov.uk/saltfleetbyGroup

Minutes of the Saltfleetby Parish Council Meeting held on Tuesday, 8th August 2017
which started at 7pm in the Marshland Community Centre

Present: **Chairman** Cllr W MacDonald
 Cllr B Stapleton
 Cllr RA Smith
 Cllr R Smith
 Cllr S Harrison
 Cllr L Dover
 Cllr S Clark
 Cllr C Owen - minutes

There were no members of the public present.

00609 Apologies for absence – Cllr Dykes, Cllr D McNally - apologies were accepted.

00610 Minutes of the Parish Council Meeting held on 4th July 2017 had been circulated. There are significant amendments to be made & it was resolved for Cllr Dover to amend using the handwritten comments submitted by Cllr Stapleton and Cllr Harrison and Cllr MacDonald to review with a view to approving them on behalf of the Parish Council.

Minutes of the Annual Council Meeting held on 5th May 2017 had been circulated and it was resolved to accept them with the note that item 00557 should read ‘Cllr Dover agreed to remain on the Personnel Committee, p Cllr Harrison, s Cllr Clark. Cllr Dykes elected to go on this committee, p Cllr Dover, s Cllr Owen. The annual appraisal was due to be carried out by the Committee (Cllrs Dover, Harrison and Dykes are on this Committee). Cllr Harrison was p Cllr Dover s Cllr Dykes’. It was resolved to accept the Minutes p Cllr Clark, s Cllr Dover. The minutes were duly signed by the Chairman.

00611 Declarations of Interest – None

00612 District Councillor Report – Cllr McNally was not present at the meeting.

00613 County Councillor Report - Cllr McNally was not present at the meeting.

00614 Closed Session – A proposal to go into closed session once the business of the open meeting has been concluded was made, to consider issues that cannot be debated in open session p Cllr MacDonald s Cllr Harrison.

00615 Councillor Vacancies – No requests for co-option onto the Parish Council for the two current vacancies.

00616 EnergieKontor UK Ltd – Gayton Funds – Minutes of the EK Panel Meeting held on 20th March 2017 had been circulated and it was resolved to accept them p Cllr Dover s Cllr Harrison.

00617 Financial Matters

a. Accounts to be paid/authorised – purchase of Local Council Explained book; £3.14 for VAT and postage – it was resolved to authorise the payment p Cllr Dover s Cllr Harrison.

b. Foxall Plant Hire – £18.00. This item is to be on the next Parish Council Meeting agenda to reimburse Cllr Stapleton for tool hire of £18.00.

It was resolved that all amounts are to be itemised on future agendas.

There was a discussion around full risk assessments to be completed in the future as part of Standing Orders.

c. Clerk July 2017 salary payment – to be discussed in closed session.

d. Bank Reconciliation – Receipts and Expenditure detail and Bank Reconciliation was accepted by the Council p Cllr RA Smith s Cllr Dover.

00618 SPC Fixed Assets – The ‘Fixed Assets as at 31st March 2017’ were discussed. It was resolved to remove both filing cabinets (£30.00 and £40.00) and the Projector Screen (£10.00). The bench at St Clements church is to be added to the bench review in the future by Cllr Stapleton. Amendments to be made to the list of assets document by Cllr MacDonald and brought to the next meeting for approval.

00619 Survey of Village Signs – to be added to the agenda for the next Parish Council Meeting to consider the potential procurement of new village signs.

00620 Maintenance of Benches - to be added to the agenda for the next Parish Council Meeting to discuss the next steps for the benches maintenance at St Clements Churchyard and at All Saints Church.

00621 Wildlife Grant Applications – Due to time constraints the Parish Council resolved to advise Louth Town Football Club to make an application.

00622 Reports from Outside Bodies – None

00623 Correspondence – None.

00624 Councillors Reports:

Cllr Dover reported there had been some concerns raised by the parishioners regarding the schedule of resurfacing works of the roads in the village. Some roads have been surface dressed that are not in need whereas others that seem in dire need have not been done. It was stated that there has been a schedule of works communicated and that there is a closure notice for Three Bridges Lane for August 2017, there are no set dates and it is not currently noted as overdue. Main Road B1200 is scheduled for surface dressing this year, which is in need and Swallowgate, which was in relatively a good state, has been completed. It was suggested by a number of Councillors that the website link and process for reporting highways issues be communicated on the Parish Council website.

Cllr Dover reported that the EK Wind Farm Fund application process should be reviewed. Cllr MacDonald to contact Gayton and Carlton EK funding panels to look at their application process and compare with a view to streamlining, mainly around the smaller funding applications. It was resolved to convene a special meeting of the EK Fund Panel in September (date to be confirmed) to process the four applications received.

Cllr Stapleton and Cllr MacDonald have a meeting with a gardener to discuss the grounds maintenance of St Clements Churchyard. There have been complaints from Parishioners around the state of the churchyard and this needs addressing urgently. It was resolved to delegate responsibility to Cllr Stapleton to agree the work to be done providing the quote is deemed reasonable p Cllr Harrison s Cllr Dover.

Cllr Robin Smith reported that he is waiting for a quote from an electrician for the connecting of the defibrillator which is to be located at the Prussian Queen public house. Also, reported that the dog waste bin needed emptying (located at the Outgang), the big increase in HGV traffic along the B1200. Cllr MacDonald stated that there had been an email circulated regarding this. It was resolved to write to the relevant Officers and Councillors at LCC and the local MP regarding the general state of the roads in Saltfleetby. Cllr Harrison is to send Cllr MacDonald a list of contacts to correspond. Also, it was resolved to request under the Freedom of Information Act, information on the amount of funding spend on the B1200 in the last 10 years, Cllr Dover to investigate.

Cllr Richard Smith reported demolition rubble apparently being ‘dumped’ at the west end of the village on a plot that is apparently being prepared for development. The Parish Council has not been made aware of any fly tipping complaints or planning application associated with the plot in question.

00625 Parish Clerk – the recruitment of a new clerk to be discussed in closed session.

00626 Items for the Next Agenda:

September meeting – full review of all policies including; Standing Orders, Code of Conduct, Financial Regulations, Fixed Assets to be resolved, magazine/journal subscriptions (LALC, SLCC), EK funding (to consider dates, administration of and reviewing the small application process).

October meeting –

- LMDB to attend to field questions from the public regarding the drainage within the village
- Consider supporting arranging a meeting from all organised community groups/associations in Saltfleetby with a view to that group of representatives suggesting suitable uses of the ‘Village Hall Funds’
- Highways and the schedule of surfacing works, grass cutting on public footpaths.

The meeting closed at 9.15pm. Next Parish Council Meeting Tuesday 12th September 2017 at 7.00pm

Chairman Date

Clerk Date