

**Saltfleetby Parish Council**  
 Web Site: [parishes.lincolnshire.gov.uk/saltfleetbyGroup](http://parishes.lincolnshire.gov.uk/saltfleetbyGroup)

**Minutes of the Meeting held on 7 March 2017**  
**7pm the Marshlands Community Centre**

**Present: Chairman** Cllr W MacDonald  
 Cllr L Dover  
 Cllr T Bryson  
 Cllr S Harrison  
 Cllr B Stapleton  
 Cllr R Smith  
 Cllr S Dykes  
 Cllr S Clark  
 Teresa Forman - Clerk

There were two members of the public present.

**Public Comments:** - Residents had concerns about potholes along Main Road, especially the one just before the school which they said was horrendous and Three Bridge junction the dip in the road on Three Bridges Lane. Chevron signage as you enter the village from Manby has been reported to Highways two months ago. A survey had been done in January on the conditions of the roads.

Agenda Item	Discussion	Action	By
	<b>Statutory Procedures</b>		
<b>1) Apologies</b>	None		
<b>2) Notes – Previous Minutes 00511</b>	Some streetlights were still not working. Clerk had sent the checklist into ELDC.		
<b>3) Declarations of Interest- 00512</b>	WM – issue with Lloyds Bank has now been resolved. Cllrs that belong to the Saltfleetby Community Association have expressed an interest in an application for EK Funding. Cllrs SC, SD, CO, RAS & LD		
	<b>Information</b>		
<b>4) ELDC Cllrs Report – 00513</b>	Cllr McNally informed the meeting that Street Lighting will be changing over to LED in June/July this may be why the bulbs have not been changed as previously mentioned. (see 00511) ELDC Budget on 8 March. Cllr McNally informed the PC that a referendum as cannot be held on the same day as an election.		
<b>5) LCC Report – 00514</b>	Cllr McNally – LCC Highways. Email sent and Cllr had a response. Three Bridges Lane will hopefully be	Clerk to contact Highways to see if a Survey can be done on the Potholes in	<b>TF</b>

	resurfaced this year. Highways hope to be using a new recycling method to redo 2 other roads in the village by using this method, which has been successful in other areas. Also discussed was the Broadband summit meeting that many Saltfleet Cllrs also attended and looking forward to a better service the area in the future.	Saltfleetby.	
	<b>Items for Decision</b>		
<b>6) Cllr Vacancies - 00515</b>	<p>Parish Council had received two expressions of interest from Richard Smith and Clare Owen. Both candidates spoke as to why they wanted to become a Parish Councillor and what they could bring to the Council and the Community.</p> <p><b><u>Council moved into Closed Session</u></b> 19:33 The Parish Council procedure for cooption of applicants to the Council was followed, resulting in the co-option of both candidates.</p> <p><b><u>Council came out of Closed Session</u></b> Formal procedures were carried out and the two new Councillors took their seats on the Parish Council at 19:45.</p>		
<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>	<b>By</b>
<b>7) EnergieKontor-Gayton – 00516</b>	Council resolved to go into closed session to consider an application for EK funding.	p SH s LD	
<b>8) Financial Matters – 00517</b>	<p>a) Clerks Salary up to date and expenses still outstanding to be approved at next meeting. Defibrillator at Village Hall quote for work done no invoice received yet for installation costs, funds have been set aside for this.</p> <p>b) Monthly Budget Report. BS the Defibrillator was a donation from Wingas this does show in the report. Clerks petty cash balance reported at Aprils meeting. LD wished this to be noted that has taken her ID along with another Cllr into Lloyds bank three times, so hopefully this time all accounts can be updated. The council approved monthly Budget.</p> <p>c) Bank signatures and all paperwork have now been sent off to head office of Lloyds bank this can take up to 3-4</p>	p SC s SH	

	weeks before all accounts are updated. d) EK Fund a cheque book has now been received for this account.		
<b>9) Planning Applications - 00518</b>	N/145/02382/16 Farmhouse, North End Lane, Saltfleetby, Louth, LN11 7SX. This Planning application had been circulated to all councillors. BS advised the PC that ELDC Planning had refused the application and is to be revised by the applicant. Council therefore deferred any consideration.		
<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>	<b>By</b>
<b>10) Saltfleetby Primary School - 00519</b>	To registrar the School as a Community asset. LD to Investigate what is involved in registering a school as a Community Asset and report to the next meeting.		<b>LD</b>
<b>11) Grass Cutting - 00520</b>	WM – Due to the financial climate, the PC had withdrawn funding in the short term in 2016 for grass cutting. PC will now consider how funding for same can be reintroduced. Clarify this year’s grass cutting. (Landowners Dykes need to be addressed re cutting).		
<b>12) B T Telephone Box 00521</b>	Application forms have been completed and submitted to Northern Powergrid. To date no response received.		
<b>13) Defibrillator 2 – 00522</b>	RS - has been in touch with the Prussian Queen PQ and the defibrillator should be in placed soon at the PQ.		
<b>14) Village Magazine – 00523</b>	To be discussed in closed session	p LD s SD	
<b>15) Transparency Funding – 00524</b>	PC to apply to this fund for a new laptop to procure the processing of the speed sign data and control. A projector for looking at Planning Applications in more detail on a large screen.	p LD s SH	
<b>16) Reports from Outside Bodies – 00525</b>	None		
<b>17) Correspondence – 00526</b>	LALC Magazine received and Clerk circulated. On Weds 29 March LALC Finance training in the evening at Market Rasen, it was suggested Clerk attends with one other Cllr. On Monday 27 March Pavilion London Road, Louth at 7pm Area Forum meeting if anyone wishes to attend.		
<b>18) Councillor Reports - 00527</b>	a) LD – Facebook page has been set up as Saltfleetby Parish Council Group. Request to admin to join the group LD		

	<p>or SC.</p> <p>b) BS – New Notice Boards to go up this week at the village shop and the village pub. c) RS – asked if any information from the new landlord could be put on the notice boards to advertise some future events that are happening at the PQ.</p> <p>Notices will also be going up soon as Election in May.</p>		
<b>19) Parish Clerks Report - 00528</b>	<p>Website training to be re booked with LCC.</p> <p>2 Invoices rec'd from Warple Press. LD claimed one of the invoices. The other one is for the Newsletter.</p> <p>Invoice rec'd from Wilsons to purchase Posts for Notice Boards to be approved for payment at next meeting.</p> <p>Application had been for funding from EK Windfarms.</p>		
<b>20) Items for Next Agenda - 00529</b>	<p>a) Fix a date and time for AGM &amp; Parish Meeting.</p> <p>b) Council Safe Storage and Archive.</p> <p>c) Filing cabinet to store documents safe and secure in the Community Hall.</p> <p>d) Code of Conduct Appendix B</p> <p>e) LALC Annual Training Scheme payment due in April 2107.</p>		
<b>Meeting Closed</b>	21.22		

Chairman ..... Date .....

Clerk ..... Date .....